

PROGRAM DESCRIPTION – JUVENILE HALL

- AUTHORITY:** Administrative Directive
California Code of Regulations, Title 15 – Minimum Standards for Juvenile Facilities, Section 1371
- RESCINDS:** Procedure Manual Item 3-8-001, dated 08/18/23
- FORMS:** None
- PURPOSE:** To set forth an overview of the Juvenile Hall (JH) Program.

I. GENERAL INFORMATION

The facility administrator shall develop and implement written policies and procedures for programs, recreation, and exercise for all youth. **The intent is to minimize the amount of time youth are in their rooms or their bed area.**

- A. Juvenile facilities shall provide the opportunity for programs, recreation, and exercise a minimum of three hours a day during the week and five hours a day each Saturday, Sunday, or other non-school days, of which one hour shall be an outdoor activity, weather permitting.
- B. Program, recreation, and exercise schedule shall be posted in the living units. There will be a written annual review of the programs, recreation, and exercise by the responsible agency to ensure content offered is current, consistent, and relevant to the population. **A youth's participation in programs, recreation, and exercise may be suspended only upon a written finding by the administrator/manager or designee that a youth represents a threat to the safety and security of the facility.**
- C. Programs- All youth shall be provided with the opportunity for at least one hour of daily programming to include, but not limited to trauma-focused, cognitive, evidence-based, best practice interventions that are culturally relevant and linguistically appropriate, or pro-social interventions and activities designed to reduce recidivism. These programs should be based on the youth's individual needs as required by Sections 1355 and 1356. Such programs may be provided under the direction of the Chief Probation Officer or the County Office of Education and can be administered by county partners such as mental health agencies, community-based organizations, faith-based organizations or Probation staff. Programs may include but are not limited to:
1. Cognitive Behavior Interventions;
 2. Management of Stress and Trauma;
 3. Anger Management;
 4. Conflict Resolution;
 5. Juvenile Justice System;
 6. Trauma-related interventions;
 7. Victim Awareness;

8. Self-Improvement;
 9. Parenting Skills and support;
 10. Tolerance and Diversity;
 11. Healing Informed Approaches;
 12. Interventions by Credible Messengers;
 13. Gender Specific Programming;
 14. Art, creative writing, or self-expression;
 15. CPR and First Aid training;
 16. Restorative Justice or Civic Engagement;
 17. Career and leadership opportunities; and,
 18. Other topics suitable to the youth population.
- D. Recreation. All youth shall be provided the opportunity for at least one hour of daily access to unscheduled activities such as leisure reading, letter writing, and entertainment. Activities shall be supervised and include orientation and may include coaching of youth.
- E. Exercise. All youth shall be provided with the opportunity for at least one hour of large muscle activity each day
- F. The administrator/manager may suspend, for a period not to exceed 24 hours, access to recreation and programs. The administrator/manager shall document, **in a written finding** the reasons why suspension of recreation and programs occurs.
- G. Orange County Juvenile Hall is a 434-bed facility for juvenile law violators with a multi-disciplinary focus operated by the Orange County Probation Department. The program protects the community, offers rehabilitative programs, and provides centrally located accommodations for adjudicated youth. The program provides meaningful consequences through a highly structured environment for the purpose of reducing further court commitments. The youth are restricted to the facility and are under constant supervision.
- H. Juvenile Hall houses boys and girls, generally between ages 12 and 25 who are detained pending Juvenile Court hearings in the adjacent Betty Lou Lamoreaux Juvenile Justice Center, being tried as adults in Superior Courts or who remain in custody by order of the Juvenile or Adult Superior Court.
- I. Upon arrival, youth are booked into the Intake Release Center and begin the intake process; see PMI 3-5-001 (Juvenile Hall Intake). In general, youth will be housed in the Male Orientation Unit and female youth in the Female Orientation Unit. Youth are eventually transferred to other living units (refer to PMI 3-5-005 Juvenile **Facility Assessment**) depending on the following case dynamics, as each youth is individually reviewed by JH management:
1. Providing for the personal safety of the youth, other youth, facility staff, and the public by placing youth in the appropriate, least restrictive housing and program settings.
 2. Facility populations and physical design of the facility.
 3. Age.
 4. Sophistication.

5. Emotional stability.
 6. Program needs.
 7. Legal status including court ordered “no contact” orders and separation of co-defendants on new petitions.
 8. Public safety considerations.
 9. Medical/mental health considerations.
 10. Gender and gender identity.
- J. Youth are assigned to Deputy **Probation** Correctional Officers (DPCOs) who assess their needs and develop individualized case plans with specific treatment goals and strategies to be achieved while at Juvenile Hall. Successful transition back to the community is a primary case objective for all youth at JH. The assigned DPCO meets with the youth regularly to evaluate treatment needs and to evaluate the youth’s program participation and behavior. A broad range of treatment services are available onsite, including cognitive behavioral programming such as Decision Points, EPICS, academic education, alcohol/drug abuse counseling, parenting effectiveness, and counseling provided by the Health Care Agency (HCA) Clinical Evaluation and Guidance Unit (CEGU). Youth are transitioned to appropriate community-based service providers for follow-up care following their release. The treatment programs help prepare the youth emotionally, behaviorally, and academically for transition back into the community.
- K. Juvenile Hall will maintain sufficient staff to provide for the safety and security of its youth and staff, conduct programming, meet state and federal standards and regulations, and carry out facility operations.

II. PROCEDURE

- A. Upon arrival at Juvenile Hall, unit staff complete a formal orientation for youth, including a program description and orientation regarding acceptable behaviors in all facets of the program and probable consequences for unacceptable behavior.
 - B. All valuables and personal property collected and listed on a Personal Property Inventory will remain stored at Juvenile Hall safe and property rooms until release. Youth are provided with clothing, linens, and personal hygiene articles throughout their commitments.
 - C. The daily routine is very structured. Youth are oriented to daily activities, rules and staff expectations several times each day to assure that all youth are aware of behavioral expectations. The daily schedule is divided into time segments to accommodate recreation and treatment programs. Counseling is utilized at any time to redirect inappropriate behaviors and attitudes.
 - D. Otto Fischer School Program
- Upon arrival (and exit) at JH, students are tested by school personnel and given reading and math scores to help determine the level of educational services.

1. The scope and level of educational service will vary, by necessity, with the following factors:
 - a. Length of time the student will be in the program.
 - b. Grade, instructional levels, and learning problems of the student.
 - c. Prior school and type of program the student was taking in the community.
 - d. Post-release and/or transition plans of the student.
2. To accommodate differences between students, the school program will be organized around a core curriculum, with support services to encompass various levels of instruction, learning problems, state requirements, and comprehensive counseling needs.
3. Programs and classes will be offered in the following areas and will relate to the student's needs as determined through skills assessment, observation, and review of records:
 - a. Comprehensive program towards high school completion/diploma.
 - b. Preparation for the high school proficiency test/High Set.
 - c. Remedial education.
 - d. Special education programs for individuals with educational needs (RSP).
 - e. Intermediate school curriculum (grades 6 – 8).
 - f. College Level Examination Program (CLEP).
 - g. Life and job skills.
4. Students will attend six class periods (block scheduling) each day. The class periods are approximately 45 minutes long (270 minutes per day).

E. Career Technical Education

1. Students learn Job skills built around
 - a. Plumbing Careers
 - b. Carpentry Careers
 - c. Electrical Careers

F. Juvenile Hall Program Information

1. Counseling can take place regularly, especially during program periods. Programs presented can assist with problem solving, recidivism reduction,

and focus on the youth's adjustment prior to transfer or release. Cognitive Behavioral Therapy can be facilitated (Decision Points).

2. Recreational activities are scheduled to provide energy release, encourage participation in acceptable group activities, and to provide relief from the academic/work schedule. Participation by **collaborative partners or volunteers** assists in augmenting this facet of the program, encouraging youth to learn socially acceptable recreational activities.
3. Youth receive visits from parents, guardians, persons standing "in loco parentis," or other supportive adults as determined by the assigned Deputy Probation Officer (DPO) or unit supervisor, subject to limitation based on the safety and security of the facility. Opportunity for visitation is provided at least two hours per week. Regular visiting hours (PMI 3-8-012) at Juvenile Hall are:
 - a. Weekday Visiting Schedules – held at the Multipurpose Rehabilitation Center (MRC) Visiting Room/Patio Area 6:30 p.m. to 8:30 p.m.
 - (1) **Unit Z Monday**
 - (2) Unit **B** Tuesday
 - (3) **Unit H Wednesday**
 - (4) Unit **C** Thursday
 - (5) Unit **G** Friday
 - b. Saturday Visiting Schedule – held at the Multipurpose Rehabilitation Center (MRC) Visiting Room/Patio Area.
 - (1) Unit **Y** 9:30am – 1130am
 - (2) Unit **Q** 2:30pm – 4:30pm
 - c. Sunday Visiting Schedule – held at the Multipurpose Rehabilitation Center (MRC) Visiting Room/Patio Area.
 - (1) Unit **T** 2:30pm – 4:30pm
4. Medical services are available 24 hours per day at Juvenile Hall or at an appropriate hospital. There is a nurse located at Juvenile Hall 24-hours a day. Parents and field DPO's are notified by medical staff of any serious medical problems. Furloughs may be authorized for emergency medical treatment.
5. Clergy visitation and religious services at the facility are available upon the youth's request and parental approval. Catholic and Protestant religious services; mainly on Sundays. Bible study groups are conducted during the week; mainly Monday and Wednesday evening.

6. Youth who cannot be released to parents, guardians, or field Deputy Probation Officers will remain housed at JH until proper placement or release can be made.
7. The Duty Officer, unit SPCO, or Assistant Director, under the Director's supervision, assume the responsibility for informal and formal handling of violations while a youth is in the program. The unit SPCO will ensure that a summary of each youth's behavioral, program adjustment and other pertinent information is forwarded to the assigned Deputy Probation Officer after completion of the program. CEGU staff assists counseling staff in working with youth who suffer emotional or behavioral problems.
8. The ADD and/or Director supervise the compilation of information for program status reports. The **Department's research unit/ analysts** also compile information for use in long-term research regarding the effectiveness of the treatment programs at Juvenile Hall.

REFERENCES:

Procedures:	3-5-001	Juvenile Hall Intake
	3-8-012	Visiting/Video Conferencing
	3-9-006	Youth's Personal Property
	3-12-001	Health Care Procedures for Probation Staff
	3-13-007	Commissary Guidelines
Policies:	B-1	Case Confidentiality-Client's Right to Privacy
	B-3	Case File Management and Security
	B-4	Sensitive Cases
	E-9	Use of Resources for Minors, Parental Consent and Field Trips
	F-5	School Programs in Probation Department Juvenile Institutions
	F-7	Personal Property of Minors in Juvenile Institutions

P. Suzuki

APPROVED BY: