

SUMMARY ACTION MINUTES

REGULAR MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL

Thursday, July 25, 2024, 3:30 P.M.



PROBATION DEPARTMENT
Multipurpose Rehabilitation Center, Classroom 2
333 The City Drive South
Orange, California

DANIEL HERNANDEZ, Chair
Probation

HETHER BENJAMIN
Community Based Organization Rep.

AMIR EL-FARRA
Local Law Enforcement

KATRINA FOLEY
Orange County Board of Supervisors

LAURA JOSE
Public Defender

VERONICA KELLEY
Health Care Agency, Mental Health

MEGHAN MEDLIN
At Large Community Representative

KIRSTEN MONTELEONE
Sheriff-Coroner

NAZLY RESTREPO
Community Based Drug & Alcohol Rep.

VERONICA RODRIGUEZ
Social Services Agency

NORA SANCHEZ
Juvenile Court Representative

TODD SPITZER
District Attorney

VACANT
Education Representative

VACANT
Business Representative

ATTENDANCE: Members El-Farra, Monteleone, Foley, Hernandez, Jose, Medlin, Sanchez, Spitzer and Smith (Alternate for Kelley)

EXCUSED: Members Benjamin, Kelley, Restrepo and Rodriguez

CLERK OF THE COUNCIL: Jamie Ross & Sonia Acuna, Deputy Clerks

COUNTY COUNSEL: Liz Pejeau, Deputy

ADMINISTRATIVE MATTERS: (Items 1 - 7)

1. Welcome and Introductions

MEETING CALLED TO ORDER AT 3:32 P.M., BY CHAIR HERNANDEZ

SUMMARY ACTION MINUTES

2. SB 1057 update
PRESENTED
3. Behavioral Health Services Act (Prop 1) update
PRESENTED
4. JJCC Quarterly Report update
PRESENTED
5. Discussion and approval of process for JJCC to address new funding applications (Continued from 2/29/24, Item 6)
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x x x x
APPROVED TO ESTABLISH A WORKING GROUP TO REVIEW NEW FUNDING APPLICATIONS; AMENDED RECOMMENDED APPLICATION PROCESS TIMELINE TO READ “AUGUST 1: THE OCJJCC DETERMINES WHETHER TO OPEN THE APPLICATION PROCESS..”; ADDED CONTINGENCY THAT PORTAL WILL OPEN ON 8/1, IF READY; AND AVAILABLE UNALLOCATED FUNDS, AMOUNT AS DETERMINED BY THE JJCC, WILL BE MADE AVAILABLE FOR NEW APPLICATIONS EACH YEAR, AMOUNT TO BE DECIDED BY JJCC IN OR AROUND JULY OF EACH YEAR
- 3 12 12456789 10 11 13
x x x x
APPROVED TO SET ASIDE \$225,000 OF UNALLOCATED FUNDS THIS YEAR FOR NEW APPLICATIONS
6. Discussion and approval of recommendations regarding contract content for Juvenile Justice Crime Prevention Act (JJCPA) funded programs and direct staff to work with County Procurement Office (CPO) on JJCC recommendations
471235689 10 11 12 13
x x x x
APPROVED CEO RECOMMENDATIONS THAT CEO WILL ENSURE REQUIRED PERFORMANCE METRICS REPORTING IS CONSISTENT WITH THE QUARTERLY REPORT AND THAT THE METRICS WILL BE SPECIFIC TO THE PROGRAM AND DIRECTED STAFF TO WORK WITH CPO ON CONTRACT LANGUAGE
7. Discussion of inclusion of Juvenile Justice Coordinating Council (JJCC) input during development of annual plan
DISCUSSED

PUBLIC & COUNCIL COMMENTS:

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Chair Hernandez – Oral Re.: Invited Kim Olgren-Potter, Probation’s Business Services Deputy Director, to provide an update on SB 823 contracts.

Alternate Member Smith – Oral Re.: Announced Ian Kemmer was appointed as Behavioral Health Director.

ADJOURNED: 4:37 P.M.

SUMMARY ACTION MINUTES

*** KEY ***

Left Margin Notes

1 Hether Benjamin	A = Abstained
2 Amir El-Farra	X = Excused
3 Katrina Foley	
4 Daniel Hernandez	
5 Laura Jose	
6 Veronica Kelley	
7 Meghan Medlin	
8 Kirsten Monteleone	N = No
9 Nazly Restrepo	C.O. = Council Order
10 Veronica Rodriguez	
11 Nora Sanchez	
12 Todd Spitzer	
13 Dawn Smith (Alternate)	

(1st number = Moved by; 2nd number = Seconded by)

/s/

DANIEL HERNANDEZ
Chair

/s/

Jamie Ross, Deputy
Clerk of the Council



County Executive Office

Memorandum

July 25, 2024

To: Chair Daniel Hernandez, Chief Probation Officer
Members, Orange County Juvenile Justice Coordinating Council

From: County Budget & Finance Office

Subject: Response to Item 6 of the February 29, 2024, OCJJCC Special Meeting

Item 6. Discussion and approval process for JJCC to address new funding applications

APPROVED TO CONTINUE ITEM TO 7/25/24, 3:30PM REGULAR MEETING; CEO TO PROVIDE A WRITTEN STAFF ANALYSIS OF A PROCESS FOR CONSIDERATION TO INCLUDE PROS AND CONS OF RESETTING BUDGETS TO ZERO EACH YEAR OR ONLY INCLUDING USE OF SURPLUS FUNDS FOR NEW APPLICATIONS

As per the directive from the OCJJCC special meeting on February 29, 2024, the CEO is providing the following analysis and recommendations for the JJCPA funding application process.

ANALYSIS

1. RESETTING BUDGETS TO ZERO EACH YEAR

Pros:

- Departments would be required to thoroughly analyze their programs and provide stronger justifications and metrics to prove effectiveness and reassess current funding usage.
- Funding may become available for reallocation to new and/or existing programs.

Cons:

- Target Population: Program participants may not be able to fully complete programs due to the time required for treatments or services, potentially resulting in gaps or premature termination of necessary assistance, if programs are not approved for continued funding.
- Planning and Implementing Programs: Long-term planning would be constrained for departments and community-based organizations due to the lack of guaranteed annual funding.

- Effectiveness/Success of Programs: Programs typically require multi-year funding to measure outcomes and prove success, which would be difficult to accomplish with one-year funding.
- Contracts: Short-term funding would restrict the contract terms, limiting availability of services.
- Staffing: Currently, over 100 County positions are funded by JJCPA funding. Short-term funding would require departments to convert regular positions to limited-term, resulting in challenges to fill those limited-term positions due to the instability in funding and potential release of employment.

2. USE OF SURPLUS FUNDS ONLY

Pros:

- Ensuring funding is reserved for existing programs allows the programs to achieve greater success as staff and services become more established and experienced.
- County departments and current contracted partners could continue relying on JJCPA funding for existing programs without impacting other funding sources allocated for different needs.
- Limiting the available funding for new proposals will help keep requests focused on addressing the objectives of the OCJJCC.
- Continued evaluation could occur each year and modifications could be made as to how much funding is made available for new proposals depending on number and quality of applications received.

Cons:

- Limited funding may minimize the requests for new programs which may impact the ability to address gaps identified by the OCJJCC.

CONCLUSION OF PROS AND CONS

Resetting budgets to zero each year may promote innovation and new programs but at the expense of stability and continuity of existing programs. Conversely, using surplus funds provides the ability to introduce new, potentially effective programs while ensuring stability and growth of existing programs. Use of surplus funds for new programs allows for both continuation of existing programs and establishment of new.

RECOMMENDATION FOR APPLICATION PROCESS

Funding Allocation

For FY 2024-25, the estimated available funding is \$18.9M; \$18.6M (98.5%) of this funding has been allocated to existing programs, leaving an unallocated balance of \$290,000. The FY 2024-25 allocation was approved by the OCJJCC at the February 29, 2024, meeting. Given the current unallocated JJCPA balance, it is recommended that \$200,000 be allocated for the first year to solicit proposals from community-based organizations. This amount may increase in subsequent years if new programs or providers prove to be effective.

Timeline

To accept, review and consider proposals while allowing departments sufficient time to prepare for the upcoming fiscal year as they develop their Strategic Financial Plans, CBFO recommends the following timeline for funding requests:

- **July OCJJCC Regular Meeting:** Establish a working group to review applications and provide recommendations on the proposed funding requests from external organizations.
- **August 1:** Open the application process via an online portal to receive project proposals.
- **August 31:** Close the application process.
- **September 1 - 13:** The working group reviews proposals and prepares recommendations for the October OCJJCC meeting. This may require requesters to present to the OCJJCC.
 - Note: For existing programs, funding requests occur at a special meeting in September when the programs present, provide an annual report of the prior year outcomes and request funding for the upcoming fiscal year.
- **October OCJJCC Regular Meeting:** Evaluate existing programs and consider new proposals to provide preliminary funding approval for the upcoming fiscal year. Final funding approval will be requested at the OCJJCC Regular Meeting in February.

cc: Michelle Aguirre, Acting County Executive Officer, Chief Financial Officer
 Kim Engelby, County Budget & Finance Director
 Kim Olgren-Potter, Probation Business Services Deputy Director



COUNTY OF ORANGE
Orange County Juvenile Justice Coordinating Council
FUNDING REQUEST GUIDELINES

The Orange County Juvenile Justice Coordinating Council (OCJJCC) assists the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan to develop a continuum of responses for the prevention, intervention, supervision, treatment and incarceration of system involved youth, in accordance with WIC 749.22 and GC 30061.

OCJJCC endeavors to develop and implement a continuation of county-based responses to juvenile crime and to set priorities for the uses of grant funds via the JJCPA. This collaborative group is responsible for allocating funding to groups who meet the outlined criteria.

Brief History of the Juvenile Justice Crime Prevention Act

The JJCPA was created by the Crime Prevention Act of 2000 (Chapter 353) to provide a stable funding source for local juvenile justice programs aimed at curbing crime and delinquency among at-risk and system involved youth. (See Gov. Code, § 30061, subd. (b)(4).) JJCPA funds are available to address a continuum of responses including prevention, intervention, supervision, and incarceration. State law requires that JJCPA-funded programs be modeled on strategies that have demonstrated effectiveness in curbing juvenile delinquency. JJCPA relies on a collaboration between the state, local agencies, and stakeholders (i.e., community-based organizations, families, educators, etc.). Local officials and stakeholders determine where to direct resources through an interagency planning process. Local agencies and community-based organizations deliver programs and services. This partnership acknowledges the value the State places on local discretion and multiagency collaboration in addressing the problem of juvenile crime in California's communities.

FUNDING REQUEST PROCESS

A process has been established for departments and other partners to submit project funding requests to the OCJJCC to request funding. Projects submitted for JJCPA funding should meet the following criteria:

- A. Support the Council's plan to promote juvenile justice in the areas of prevention, intervention, supervision, treatment and/or incarceration of system involved youth.
- B. Support the OCJJCC's objective to reduce juvenile crime and support resocialization.
- C. Fill a need in services or geographic areas that are underserved.
- D. Describe the goals of the project using Specific, Measurable, Achievable, Realistic and Timebound (SMART) Objectives.

Each entity submitting a funding request shall submit utilizing the format provided. Requests will be reviewed per the timeline indicated below:

Funding Application Period	For the OCJJCC Meeting Date in:
August 1 – August 31	4 th Thursday in October

An entity may be asked to provide additional information and will be asked to make a presentation to the committee for funding consideration.

Approved projects will be required to report performance metrics on a quarterly basis.

**JJCPA
Program, Strategy and/or System Enhancement**

FUNDING REQUEST FORM

Please complete and submit your completed requests to ceobudget@ocgov.com.

Program Name:			
Total Funding Requested:		Fiscal Year(s) Covered:	

Requesting Agency: _____

Contact Name: _____ **Phone:** _____

Contact Email: _____

Provide the Program Description and Structure.

Include the region, area of focus, and involved partners/stakeholders in the description.

Provide a detailed description of the evidence upon which the program is based.

What needs are being addressed through this program?

Check boxes below.

- Prevention
- Intervention
- Supervision
- Treatment
- Incarceration
- Other (If other, please describe):

Describe the Specific, Measurable, Achievable and Agreed, Realistic and Timebound (SMART) Objectives of your project.

What is the target population?

What are the desired outcomes and how will this support the OCJJCC's objective to reduce juvenile crime and support resocialization?

**2011 Realignment
OCJCC Funding Request
FY 2024-25**

Please provide the budget requests for the programs and services to be offered by your agency/department for FY 2025-26 to be funded through the OCJCC as described above. Please ensure that the amount requested for each program and/or service identified is inclusive of any and all associated salaries and benefits, services and supplies, and any other associated expenses.

Expenditure Category	FTE	Avg FTE Pay Rate	Brief Description	Amount Requested
Salary & Benefits				
Services & Supplies (CBOs, contracted services, professional services, supplies)				
Total JJCPA Funding Requested				\$ -

In-Kind Costs Associated with Program:

Department	FTE	FTE Pay Rate	Brief Description	Cost
Total In-Kind Cost				\$

Total Cost of Program				\$ -
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