

DRESS CODE – YOUTH IN FACILITIES

- AUTHORITY:** Administrative Directive
California Code of Regulations, Title 15 – Minimum Standards for Juvenile Facilities, Sections 1480 – 1482
- RESCINDS:** Procedure Manual Item 3-3-015, dated 07/17/17
Procedure Manual Item 3-8-015, dated 01/05/20
(MERGED AND RENUMBERED)
- FORMS:** Special Incident Report (Facilities) (F057-7018)
- PURPOSE:** To provide guidelines for the youth's appearance and attire at Juvenile Hall (JH), Youth Guidance Center (YGC), and Youth Leadership Academy (YLA).

I. PROCEDURE**A. Appropriate Attire Guidelines and Procedure**

1. All youth will wear County clothing, to be issued upon arrival at Juvenile Hall (JH), Youth Guidance Center (YGC), or the Youth Leadership Academy (YLA). Youth are expected to wear only County clothing on a regular basis during the duration of their stay in county facilities, except with medical orders that state otherwise. Youth are permitted to wear their own athletic/tennis shoes, provided they meet the facility shoe guidelines and have the approval of the unit's SJCO.
2. Each Unit at every County Facility (JH, YGC, YLA) will have and maintain a size chart displaying the appropriate size and color of clothing for each youth housed in their unit. This chart should be updated as needed for population and size changes.
3. Clothing should be numbered or labeled by staff, assigned to that youth, and checked daily by staff during showers, room inspections, or shakedowns. Youth may not trade clothing or allow anyone else to wear their clothes or shoes. Youth are responsible for the County clothing issued to them until it is checked and returned to the laundry. Names should be written on underwear on the inside seam. Socks do not require any labeling.
4. Clothing must be clean, neat, in good repair, and fit properly. Torn or frayed clothing is not permitted and must be reported immediately to supervising staff for replacement.
5. Shower shoes/sandals may be worn during showers and per medical orders. Shower shoes may not be worn outside of the unit, except under medical orders.

6. Shirts must be worn neatly (tucked in) both within the unit and during movements to and from school and outside recreational activities. County-issued shirts and polo shirts are color-coded and issued according to the facility, classification, unit assignment, and phase position of youth. Both types of shirt should fit properly on the youth, not baggy or overlong.
7. County-issued pants must fit properly; fit to the **waist** with pant length as close to level with heel step as possible. Baggy or loose-fitting clothing is not permitted. The **youth's** clothing should fit and be worn in an appropriate manner (Pants worn at waist, not baggy, sagging, or overlong). NOTE: gang related attire and style of dress is strictly prohibited.
8. Shorts will be issued to each youth to be worn when appropriate in the unit and **for** Large Muscle Exercise (**LME**). Shorts may be colored according to facility, unit, and phase level. All shorts should fit and be worn at the waist, and not be overlong. Baggy clothing is not acceptable.
9. Shorts may not be worn to school without the Supervising Juvenile Correctional Officer's (SJCO's)/Duty Officer's (DO's) approval.
10. Youth must wear shirts anytime they are out of their rooms during the day. Youth may wear color-coded sweatshirts over their shirts during cool weather. Sweatshirts must be numbered in accordance with all other County issued clothing, and should fit appropriately on the youth, not being overlarge or baggy.
11. Socks must be worn with sandals, tennis shoes, and boots. The youth are not permitted to be barefoot outside of their rooms. Shoelaces (if present and allowed) must be laced and tied correctly when worn.
12. Youth are permitted to possess their own personal shoes, with certain restrictions. Shoes must be athletic/supportive shoes. The shoelaces color must be approved by staff and laced from the bottom to top. Loose and/or fat laces are not permitted. Their personal shoes may not have numbers on them. "Chuck Taylors" are not permitted. The Unit Supervisor (SJCO) will determine if the personal shoes are acceptable (i.e., not gang related). If there is any doubt as to the acceptability of a pair of shoes, the Division Director will maintain the final approval. Any abuse of this privilege will result in the removal of the shoes and issuance of County shoes. **Youths** are only allowed to possess one pair of work boots. If a **youth** does not have personal shoes, the unit staff will issue **them** a pair of County shoes.
13. Youth must present a neat and clean appearance. Any questions regarding clothing or appearance will be clarified by the SJCO/Duty Officer.
14. Youth are responsible for keeping their hair clean, neat, brushed and out of their eyes. Hair may be tied back; however, headbands are not permissible. **Youths** are to consult with staff regarding the acceptable methods for tying hair back.
15. If a youth has upon arrival to Juvenile Hall, Youth Leadership Academy, or Youth Guidance Center, an established beard or mustache, **they** will be

allowed to keep this. Otherwise, youth will be required to shave daily or as needed to present a "clean-shaven" appearance.

16. Torn clothing will be brought to the attention of the staff on duty. If, upon investigation, the damage was discovered to be the result of abuse by a youth of **their** County issued property, the SJCO will seek restitution by filing a petition with the court. A Special Incident Report will also be prepared by staff.
17. No personal jewelry is permitted. Cloth Rosaries youth receive from church may be kept in their personals. They may not wear them around their neck or keep them in their pockets.

- B. Clothing issued at Juvenile Hall is color coded based on the youth's classification and unit assignment. Clothing issued may include:

T-shirt (white or color-coded), Pants, Sweatshirt, Shorts, Polo Shirt, Tennis Shoes, Socks, Night Shirt (for female Units), Sandals, Bras, and Underwear.

- C. Clothing issued to the youth at Youth Guidance Center and Youth Leadership Academy are color coded according to phase level and unit. Clothing may include the following:

Program pants, color-coded T-shirt, color-coded collar shirts, color-coded sweatshirt, underwear, white T-shirt, KP pants, socks, tennis shoes, boots, short pants (seasonal), shower shoes, and pajamas for female units.

REFERENCES:

Procedures:	3-5-004	Youth's Rights/Orientation
Policies:	A-1 F-7	Policy, Procedure and the Law Personal Property of Minors in Juvenile Institutions

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APPROVED BY: