

# SUMMARY ACTION MINUTES

## SPECIAL MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL



*Wednesday, August 23, 2023, 1:00 P.M.*

PROBATION DEPARTMENT  
MRC, Classroom 2 (behind Juvenile Hall)  
333 The City Drive South (previously referred to as 333 Sidwell Way)  
Orange, California

**DANIEL HERNANDEZ, Chair**  
Probation

**VERN BURTON**  
Education Representative

**KATRINA FOLEY**  
Orange County Board of Supervisors

**VERONICA KELLEY**  
Health Care Agency, Mental Health

**KIRSTEN MONTELEONE**  
Sheriff-Coroner

**NORA SANCHEZ**  
Juvenile Court Representative

**AN TRAN**  
Social Services Agency

**HETHER BENJAMIN**  
Community Based Organization Rep.

**AMIR EL-FARRA**  
Local Law Enforcement

**LAURA JOSE**  
Public Defender

**MEGHAN MEDLIN**  
At Large Community Representative

**NAZLY RESTREPO**  
Community Based Drug & Alcohol Rep.

**TODD SPITZER**  
District Attorney

**VACANT**  
Business Representative

ATTENDANCE: Members Benjamin, Burton, Foley, Hernandez, Jose, Medlin, Monteleone, Restrepo, Sanchez, David (Alternate for Spitzer) and Smith (Alternate for Kelley)

EXCUSED: Members El-Farra, Kelley, Spitzer and Tran

CLERK OF THE COUNCIL: Jamie Ross & Sonia Acuna, Deputy Clerks

### ADMINISTRATIVE MATTERS: (Items 1 - 3)

1. Welcome and Introductions

**MEETING CALLED TO ORDER AT 1:02 P.M., BY CHAIR HERNANDEZ**

## SUMMARY ACTION MINUTES

2. Discussion and approval of program funding application as recommended by the ad hoc committee  
5812346789 10 11 12 13 14 15 **APPROVED AS AMENDED TO CHANGE THE R IN “SMART” TO “REALISTIC” AND TO ADD TO THE LAST SENTENCE OF “FUNDING REQUEST GUIDELINES” PAGE TO READ “APPROVED PROJECTS WILL REPORT THEIR OUTCOMES ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> THURSDAY IN SEPTEMBER OF THE FOLLOWING YEAR.”**  
x x x x
3. Discussion and approval of outcomes template as recommended by the ad hoc committee  
4 15 12356789 10 11 12 13 14 **APPROVED AS AMENDED: FIRST PAGE OF “JJCPA PROGRAM OUTCOMES”, 4<sup>TH</sup> LINE TO READ “LEAD AGENCY/ORGANIZATION”, AMEND THE A IN “SMART” TO “ACHIEVABLE AND AGREED”, AND LIST THE UNINCORPORATED AREAS WITH LIST OF CITIES**  
x x x x x

### **PUBLIC & COUNCIL COMMENTS:**

**PUBLIC COMMENTS:** None

### **COUNCIL COMMENTS:**

Member Monteleone – Oral Re.: Parent Project courses starting 9/11/23.

Chair Hernandez – Oral Re.: Thanked Probation Research Division for their work with the Ad Hoc Committee. Ad Hoc Committee is now adjourned. Next year will look at Needs Assessment, any unmet needs or gaps.

Member Foley – Oral Re.: Letter was sent to State Legislature addressing cuts and to ask for more flexibility when using MHSA funds. State hearings on topic.

Alternate Member David – Oral Re.: Asked when CEO would contact programs regarding their presentations next month.

Chair Hernandez – Oral Re.: Reminded Members about 1:30 p.m. special meetings on 9/14/23 and 9/28/23 for presentations.

**ADJOURNED:** 2:33 P.M.

# SUMMARY ACTION MINUTES

\*\*\* KEY \*\*\*

## *Left Margin Notes*

1 Hether Benjamin	A = Abstained
2 Vern Burton	X = Excused
3 Amir El-Farra	
4 Katrina Foley	
5 Daniel Hernandez	
6 Laura Jose	
7 Veronica Kelley	
8 Meghan Medlin	
9 Kirsten Monteleone	N = No
10 Nazly Restrepo	C.O. = Council Order
11 Nora Sanchez	
12 Todd Spitzer	
13 An Tran	
14 Katherine David (Alternate)	
15 Dawn Smith (Alternate)	

*(1st number = Moved by; 2nd number = Seconded by)*

/s/

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**DANIEL HERNANDEZ**  
*Chair*

/s/

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**Jamie Ross, Deputy**  
*Clerk of the Council*



**COUNTY OF ORANGE**  
**Orange County Juvenile Justice Coordinating Council**  
**FUNDING REQUEST GUIDELINES**

The Orange County Juvenile Justice Coordinating Council (OCJJCC) assists the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan to develop a continuum of responses for the prevention, intervention, supervision, treatment and incarceration of system involved youth~~juvenile offenders~~, in accordance with WIC 749.22 and GC 30061.

OCJJCC endeavors to develop and implement a continuation of county-based responses to juvenile crime and to set priorities for the uses of grant funds via the JJCPA. This collaborative group is responsible for allocating funding to groups who meet the outlined criteria.

**Brief History of the Juvenile Justice Crime Prevention Act**

The JJCPA was created by the Crime Prevention Act of 2000 (Chapter 353) to provide a stable funding source for local juvenile justice programs aimed at curbing crime and delinquency among at-risk and system involved youth~~and juvenile offenders~~. (See Gov. Code, § 30061, subd. (b)(4).) JJCPA funds are available to address a continuum of responses including prevention, intervention, supervision, and incarceration. State law requires that JJCPA-funded programs be modeled on strategies that have demonstrated effectiveness in curbing juvenile delinquency. JJCPA relies on a collaboration between the state, local agencies, and stakeholders (i.e. community based organizations, families, educators, etc.). Local officials and stakeholders determine where to direct resources through an interagency planning process. Local agencies and community-based organizations deliver programs and services. This partnership acknowledges the value the state places on local discretion and multiagency collaboration in addressing the problem of juvenile crime in California's communities.

**FUNDING REQUEST PROCESS**

A process has been established for departments and other partners to submit project funding requests to the OCJJCC to request funding. Projects submitted for JJCPA funding should meet the following criteria:

- A. Support the Council's plan to promote juvenile justice in the areas of prevention, intervention, supervision, treatment and/or incarceration of system involved youth~~offenders~~.
- B. Support the OCJJCC's Mission to reduce juvenile crime and support resocialization.
- C. Fill a need in services or geographic areas that are underserved.
- ~~E.D.~~ Describe the goals of the project using Specific, Measurable, Achievable and Agreed, Relevant and Timebound (SMART) Objectives.

Each entity submitting a funding request shall submit utilizing the format provided. Requests will be reviewed ~~quarterly~~ per the timeline indicated below:

Request for Funding Due Date	For the OCJJCC Meeting Date in:
<del>September 1</del> March 4	4 <sup>th</sup> Thursday in October4 <sup>th</sup> Thursday in April
June 4	4 <sup>th</sup> Thursday in July
September 4	4 <sup>th</sup> Thursday in October

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December 1	4 <sup>th</sup> Thursday in February
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~~In some cases, a~~An entity may be asked to provide additional information and ~~will~~~~may~~ be asked to make a presentation to the committee for funding consideration.

Approved projects will report their outcomes on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday in September.

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**JJCPA**  
**Program, Strategy and/or System Enhancement**

**FUNDING REQUEST FORM**

Please complete and submit your completed requests to (insert name and contact info here)

<b>Program Name:</b>			
<b>Total Funding Requested:</b>		<b>Fiscal Year(s) Covered:</b>	

**Requesting Agency:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Provide the Program Description and Structure.**  
*Include the region, area of focus, and involved partners/stakeholders in the description.* **Provide a detailed description of the evidence upon which the program is based.**

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**Provide the Program Description and Structure.**

**What needs are being addressed through this program?**  
*Check boxes below.*

- ☐ Prevention
- ☐ Intervention

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- ☐Supervision
- ☐Treatment
- ☐Incarceration
- ☐Other (If other, please describe):

Describe the Specific, Measurable, Achievable and Agreed, Relevant and Timebound (SMART) Objectives of your project.

What is the target population?

What are the desired outcomes and how will this support the OCJJCC's Mission to reduce juvenile crime and support resocialization?

**Commented [TJ1]:** Removed "Incarceration" from options.

**Commented [TJ2]:** Incarceration stayed due to language of the funding/legislation

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An entity may be asked to provide additional information and will be asked to make a presentation to the committee for funding consideration.

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**JJCPA**  
***Program, Strategy and/or System Enhancement***

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**Requesting Agency:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

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**What needs are being addressed through this program?**

Check boxes below.

- ☐ Prevention
- ☐ Intervention
- ☐ Supervision
- ☐ Treatment
- ☐ Incarceration
- ☐ Other (If other, please describe):

**Describe the Specific, Measurable, Achievable and Agreed, Relevant and Timebound (SMART) Objectives of your project.**

**What is the target population?**

**What are the desired outcomes and how will this support the OCJJCC's Mission to reduce juvenile crime and support resocialization?**

## ITEM #2

Agency Name: \_\_\_\_\_  
Contact Name/Phone: \_\_\_\_\_  
Program Name: \_\_\_\_\_

In-Kind Costs Associated with Program:				
Department	FTE	Brief Description		Cost
HCA	1.0	Behavioral Health Clinician		\$100,000
		Total In-Kind Cost		\$100,000
Total Cost of Program				\$800,000

Agency Name: \_\_\_\_\_  
Contact Name/Phone: \_\_\_\_\_  
Program Name: \_\_\_\_\_

Expenditure Category	FTE	Brief Description	FTE Pay Rate	Amount Requested
Salary & Benefits				
Services & Supplies				
Community Based Organizations				
Professional/Specialized Services				
Contracted Services				
0.00	Total JJCPA Funding Requested			\$ -

Department	FTE	Brief Description		Cost
		<b>Total In-Kind Cost</b>		<b>\$0</b>

Total Cost of Program	\$0
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## JJCPA PROGRAM OUTCOMES

FISCAL YEAR: 2022-23

Reporting period: July 1, 2022 – June 30, 2023

### JJCPA PROGRAM:

**Program Description Summary (Provided by the Lead Agency only):**

**Lead Agency/Organization:**

**Total Proposed Budget:** See CEO documentation

## Youth Participant Reporting

### Youth Enrollment | Entry into services

1. How many youth were referred to this program during Fiscal Year =
  - a. If not applicable, state why.
2. What are the total number of entries into the program in the Fiscal Year =
3. What is the total number of participants in the program in the Fiscal Year =

### Youth Demographics and Profiles at Service Entry | Record demographics of youth when they entered/enrolled in the program.

1. Age at Entry:
  - a. 11 years old or younger =
  - b. 12-15 years-old =
  - c. 16-17 years-old =
  - d. 18 years-old =
  - e. 19 years-old =
  - f. 20-25 years-old =
2. Gender:
  - a. Female =
  - b. Male =
  - c. Transgender/Non-binary =
3. Ethnicity (report out additional ethnicities if available)
  - a. Hispanic =
  - b. White =
  - c. Black =
  - d. Asian/Pacific Islander =
  - e. Other =

### Current City of Residence |

- ❖ Aliso Viejo =
- ❖ Anaheim =
- ❖ Anaheim Island =
- ❖ Big Canyon =
- ❖ Brea =
- ❖ Buena Park =

# JJCPA PROGRAM OUTCOMES

FISCAL YEAR: 2022-23

Reporting period: July 1, 2022 – June 30, 2023

- ❖ Costa Mesa =
- ❖ Country Club Island =
- ❖ Coto de Caza =
- ❖ Covenant Hills =
- ❖ Cypress =
- ❖ Dana Point =
- ❖ Dove Canyon =
- ❖ East Irvine =
- ❖ El Modena =
- ❖ Emerald Bay =
- ❖ Fountain Valley =
- ❖ Fullerton =
- ❖ Garden Grove =
- ❖ Huntington Beach =
- ❖ Irvine =
- ❖ La Habra =
- ❖ La Palma =
- ❖ Ladera Ranch =
- ❖ Las Flores =
- ❖ Laguna Beach =
- ❖ Laguna Hills =
- ❖ Laguna Niguel =
- ❖ Laguna Woods =
- ❖ Lake Forest =
- ❖ Los Alamitos =
- ❖ Midway City =
- ❖ Mission Viejo =
- ❖ Modjeska Canyon =
- ❖ Newport Beach =
- ❖ North Tustin =
- ❖ Olive =
- ❖ Orange =
- ❖ Orange Hills =
- ❖ Orange Park Acres =
- ❖ Placentia =
- ❖ Portola Hills =
- ❖ Rancho Mission Viejo =
- ❖ Rancho Santa Margarita =
- ❖ Robinson Ranch =
- ❖ Rossmoor =
- ❖ San Clemente =
- ❖ San Juan Capistrano =
- ❖ San Juan Hot Springs =
- ❖ Santa Ana =
- ❖ Santa Ana Heights =
- ❖ Santiago Canyon
- ❖ Seal Beach =
- ❖ Shady Canyon =
- ❖ Silverado =
- ❖ Stanton =
- ❖ Stonecliffe =

## JJCPA PROGRAM OUTCOMES

**FISCAL YEAR: 2022-23**

Reporting period: July 1, 2022 – June 30, 2023

- ❖ Tonner Canyon =
- ❖ Trabuco Highlands =
- ❖ Tustin =
- ❖ Tustin Foothills =
- ❖ Villa Park =
- ❖ Wagon Wheel =
- ❖ Westminster =
- ❖ Yorba Linda =
- ❖ Out of County =
- ❖ Out of State =

DRAFT

# JJCPA PROGRAM OUTCOMES

FISCAL YEAR: 2022-23

Reporting period: July 1, 2022 – June 30, 2023

**Exiting Youth |** The total number of youth that left the program during the reporting period.

1. Total number of youth who left the program during the period =
  - a. Number of youth who successfully completed the program as defined in the application for funding =
  - b. Number of youth who did not complete the program as defined in the application for funding =
    - i. Number of youth who partially completed the program =
    - ii. Number of youth who did not make progress toward completion of the program =
    - iii. Number of youth who left the program for reasons unrelated to program =

## **Demographics and Profiles of Youth who Successfully Completed (based on 1a above data)**

2. Gender of participants who successfully completed the program:
  - a. Female =
  - b. Male =
  - c. Transgender/Non-binary =
3. Ethnicity of participants who successfully completed the program:
  - a. Hispanic =
  - b. White =
  - c. Black =
  - d. Asian/Pacific Islander =
  - e. Other =

## **Demographics and Profiles of Youth who did not complete the program (based on 1b above data)**

5. Gender of participants who did not complete the program:
  - a. Female =
  - b. Male =
  - c. Transgender/Non-binary =
6. Ethnicity of participants who did not complete the program:
  - a. Hispanic =
  - b. White =
  - c. Black =
  - d. Asian/Pacific Islander =
  - e. Other =

## **Average length of stay |**

1. Of those that successfully completed (reported in 1a), what is the average length of stay =

**Outcomes |** Based on the program description, report on a primary outcome(s) for this program.

1. **Based on the program description, report the program outcome(s) of the services being provided. Please ensure description is Specific, Measurable, Achievable and Agreed, Realistic, Timebound (SMART).**
2. **How are you measuring these outcomes? (Identify a tool, scale, or other form of measurement being used and describe the frequency of administration).**



## JJCPA PROGRAM OUTCOMES

FISCAL YEAR: 2022-23

Reporting period: July 1, 2022 – June 30, 2023

3. **What are the outcomes? (Report the outcomes from the tool: baseline upon entry and results at exit/discharge if applicable).**

### **Challenges and Solutions |**

**In the space provided below, please include any challenge(s) your program has faced during this reporting period and solution(s) or possible solution(s) that addressed the challenge(s).**

**Success Stories | Any success(es) you want to share - for example, an anecdotal story (please do not use PHI or PII in this narrative)?**

DRAFT

**Because the tougher it  
gets to be a teen...  
The tougher it gets to  
be a parent!**

# the PARENT PROJECT®

*Facilitated by the*



ORANGE COUNTY SHERIFF'S DEPARTMENT

## **10-week course**

**Mondays, September 11th through  
November 13th, 2023 • 6 pm-9 pm  
Lake Forest City Hall**

**If** you have a strong-willed child, the Parent Project® behavioral modification program is for you.

Strong-willed children often test limits, challenge authority, argue insistently, commit crimes, experiment with dangerous substances, run away from home, perform poorly in school, and threaten violence.

The Parent Project curriculum offers parents concrete, no-nonsense interventions and solutions to reduce and manage these problematic behaviors. The straightforward, step-by-step action plans are research-based and time tested techniques that allow parents to take immediate steps toward the intervention process to restore peace and order.

- Learn to never argue with your child again
- Improve school attendance and performance
- Prevent or intervene in alcohol & other drug use
- Learn communication skills and reconnect with your teen

The classes meet once a week for ten weeks and are facilitated by Parent Project-certified instructors with experience working with strong-willed teens. The Parent Project is endorsed by the Orange County Sheriff's Department, Saddleback Valley Unified School District, and the Capistrano Unified School District. **This course is open to the public and free to attend. To learn more about the Parent Project, please visit [parentproject.com](https://parentproject.com).**

**To sign up for the class, please email Alicia Anderson at [communityengagement@ocsheriff.gov](mailto:communityengagement@ocsheriff.gov)**



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