

# SUMMARY ACTION MINUTES

## SPECIAL MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL



*Thursday, February 23, 2023, 3:30 P.M.*

PROBATION DEPARTMENT  
MRC, Classroom 2  
333 Sidwell Way (behind Juvenile Hall)  
Orange, California

**DANIEL HERNANDEZ, Chair**  
Probation

**VERN BURTON**  
Education Representative

**KATRINA FOLEY**  
Orange County Board of Supervisors

**VERONICA KELLEY**  
Health Care Agency, Mental Health

**NAZLY RESTREPO**  
Community Based Drug & Alcohol Rep.

**TODD SPITZER**  
District Attorney

**VACANT**  
Local Law Enforcement

**HETHER BENJAMIN**  
Community Based Organization Rep.

**JARED DAHL**  
Sheriff-Coroner

**LAURA JOSE**  
Public Defender

**MEGHAN MEDLIN**  
At Large Community Representative

**NORA SANCHEZ**  
Juvenile Court Representative

**AN TRAN**  
Social Services Agency

**VACANT**  
Business Representative

ATTENDANCE: Members Burton, Dahl, Hernandez, Jose, Restrepo, Sanchez, Spitzer, Mendoza (Alternate for Medlin), Santini (Alternate for Tran) and Smith (Alternate for Kelley)

EXCUSED: Members Benjamin, Foley, Kelley, Medlin and Tran

CLERK OF THE COUNCIL: Jamie Ross & Sonia Acuna, Deputy Clerks

### ADMINISTRATIVE MATTERS: (Items 1 - 7)

1. Welcome and Introductions

## SUMMARY ACTION MINUTES

2. Discussion and approval of amended bylaws changing regular meeting location

11 312456789 10 12 13 14 15 **APPROVED AS PRESENTED**  
X X XX X X

3. Approve recommendation to Board of Supervisors to appoint Amir El-Farra to Local Law Enforcement Representative position, two-year term; and direct Probation Department to work with Chairman's office for submission to Board of Supervisors for final approval

11 312456789 10 12 13 14 15 **APPROVED AS PRESENTED**  
X X XX X X

4. Discussion and approval to reconvene SB823 Subcommittee

691234578 10 11 12 13 14 15 **APPROVED TO RECONVENE SB823 SUBCOMMITTEE**  
X X XX X

**REQUESTED CLERK TO AGENDIZE ITEM FOR DISCUSSION AND POSSIBLE APPROVAL TO ADD ADDITIONAL MEMBERS TO THE SB823 SUBCOMMITTEE FOR 4/27/23, 3:30 P.M., REGULAR MEETING**

5. Discussion and approval of metric review timeline

5 11 12346789 10 12 13 14 15 **APPROVED JJCC TO HOLD TWO SPECIAL MEETINGS ON THURSDAY, 9/14/23 AND 9/28/23 BOTH AT 1:30 P.M. TO RECEIVE PROGRAM OUTCOME PRESENTATIONS**  
X X XX X

6. Discussion and approval of future scope of JJCC and development of an ad hoc committee to review priorities for FY 23/24

6 15 12345789 10 11 12 13 14 **APPROVED DEVELOPMENT OF AD HOC TO STANDARDIZE FUNDING APPLICATION AND IDENTIFY PRIORITY OF FUTURE FUNDS**  
X X XX X

**MEMBER SPITZER REQUESTED AD HOC NOT HAVE DISCUSSION OF EXISTING PROGRAMS**

7. Discussion and approval of JJCC ad hoc JJCPA funding recommendations for FY 23/24, as reflected in proposed budget allocations

11 512346789 10 12 13 14 15 **APPROVED AS PRESENTED**  
X X XX X

**PUBLIC & COUNCIL COMMENTS:**

**PUBLIC COMMENTS:** None

**COUNCIL COMMENTS:**

Chair Hernandez – Oral Re.: Excited for this year for the Council. Will be standardizing what is being asked by JJCC.

Member Dahl – Oral Re.: Announced this is his last meeting. Introduced Commander Kristen Monteleone. Commander Monteleone will be taking his place on JJCC.

**ADJOURNED:** 4:35 P.M.

# SUMMARY ACTION MINUTES

\*\*\* KEY \*\*\*

## *Left Margin Notes*

1 Hether Benjamin	A = Abstained
2 Vern Burton	X = Excused
3 Jared Dahl	
4 Katrina Foley	
5 Daniel Hernandez	
6 Laura Jose	
7 Veronica Kelley	
8 Meghan Medlin	
9 Nazly Restrepo	N = No
10 Nora Sanchez	C.O. = Council Order
11 Todd Spitzer	
12 An Tran	
13 Karyn Mendoza (Alternate)	
14 Ken Santini (Alternate)	
15 Dawn Smith (Alternate)	

*(1st number = Moved by; 2nd number = Seconded by)*

/s/

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*DANIEL HERNANDEZ*  
*Chair*

/s/

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*Jamie Ross, Deputy*  
*Clerk of the Council*

**BYLAWS**  
**BOARDS, COMMISSIONS, COMMITTEES CREATED BY ACTION OF BOARD OF SUPERVISORS**

**ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL**

**ARTICLE I.     Name of Organization**

A. The name of this organization shall be The Orange County Juvenile Justice Coordinating Council, hereinafter referred to as "OCJJCC".

~~B.~~ The official location and mailing address of the OCJJCC shall be:

~~Before August 22, 2022:~~

~~— Hall of Administration~~

~~— 333 W. Santa Ana Blvd., 3<sup>rd</sup> Floor Santa Ana, CA 92701-4062~~

After August 22, 2022:

County Administration North (CAN)

400 W. Civic Center, 5<sup>th</sup> Floor

Santa Ana, CA 92701-4062

**ARTICLE II.   Establishment of the OCJJCC**

The organization is authorized by and members of the OCJJCC are appointed by the Orange County ("County") Board of Supervisors ("Board") pursuant to Welfare and Institutions Code Section 749.22 and Orange County Board of Supervisors' Resolution No. 96-830 dated December 3, 1996.

**ARTICLE III.   Purpose and Functions**

A. The purpose of the OCJJCC shall be to:

1. Develop and implement a continuation of county-based responses to juvenile crime and to set priorities for the uses of grant funds.
2. Develop a comprehensive multi-agency plan that identifies resources and strategies for providing an effective continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, including strategies to develop and implement local out-of-home placement options for the offender.

B. In accordance with the following authorities, the functions of the OCJJCC are as follows:

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan to develop a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, in accordance with Welfare and Institutions Code Sections 749.22 and 1995 and Government Code Section 30061.
2. Serve as the Local Juvenile Crime Enforcement Coalition in accordance with Title 28 Code of Federal Regulations – Chapter 1, Part 31, Section 31.502, for the purpose of securing Federal Juvenile Accountability Incentive Block Grant funding for the County.
3. Serve as the parent body for the realignment subcommittee in accordance with Welfare and Institutions Code Division 2.5, Chapter 1.7, Section 1995, for the purpose of securing Juvenile Justice Realignment Block Grant funding for the County.

#### **ARTICLE IV. Appointment and Membership**

##### **A. Membership of the OCJJCC is to be composed as follows:**

1. There shall be 14 members of the OCJJCC.
  - a. Along with the Chief Probation Officer, who shall serve as Chairperson, voting members shall include a representative from each of the following:
    - The District Attorney's Office,
    - The Sheriff-Coroner Department,
    - The Public Defender's Office,
    - The Board of Supervisors,
    - The Social Services Agency,
    - The Health Care Agency,
    - A community-based drug and alcohol program,
    - A city police department,
    - The County Department of Education or a school district,
    - An at-large community representative,
    - A non-profit community-based juvenile social services organization,
    - Juvenile Court,
    - A member of the business community (for Local Juvenile Crime Enforcement Coalition purposes only).
2. Each OCJJCC member shall designate, in writing provided to the Chairperson, an alternate member to represent the member at an OCJJCC meeting in the event the member is unable to attend a meeting. When representing an OCJJCC member at a meeting, the alternate shall have the same voting power as the regular member.

##### **B. Qualifications for OCJJCC Membership**

1. The District Attorney's Office, the Sheriff-Coroner Department, the Public Defender's Office, the Board of Supervisors, the Social Services Agency, and the Health Care Agency shall each designate a representative from its respective office, department, board or agency to serve as a member of this Council.
2. For all other member representatives listed in Article IV(A)(1), nominations shall be made to the Chairperson, approved by the OCJJCC, and then forwarded to the Board for approval.
3. Community member representatives shall be individuals who have experience providing community-based youth services, youth justice advocates with expertise and knowledge of the juvenile justice system, or have been directly involved in the juvenile justice system.

##### **C. Length of OCJJCC Membership**

1. The membership term for the Chairperson shall be concurrent with his/her term as Chief Probation Officer.
2. Member representatives of the District Attorney's Office, the Sheriff-Coroner Department, the Public Defender's Office, the Board of Supervisors, the Social Services Agency, and the Health Care Agency shall serve a two-year term unless the member representative resigns, is removed, or a new member representative is designated by his or her office, department, board or agency.
3. All other member representatives shall serve a two-year term unless the member representative resigns or is removed by the Board.
4. Upon resignation or removal of a member representative, or the expiration of a member's term, the process described in Article IV(B) shall be followed. The new member representative shall serve a two-year term effective the date of appointment.

## **ARTICLE V. OCJJCC Officers**

### **A. OCJJCC Officers shall consist of:**

1. Chairperson, an Acting Chairperson, and such other officers as the OCJJCC may choose to elect.
2. Duties of Officers:
  - a. Chairperson – In accordance with Section 749.22 of the Welfare and Institutions Code, the Chief Probation Officer (or Interim Chief Probation Officer) shall serve as the Chairperson. The Chairperson shall supervise and direct the OCJJCC's activities, affairs and officers. The Chairperson shall preside at all OCJJCC meetings. The Chairperson shall have such other powers and duties as the OCJJCC or Bylaws may prescribe.
  - b. Acting Chairperson – In the event of the temporary absence of the Chairperson, the Chairperson's alternate member as designated pursuant Article IV(A)(2) shall be the Acting Chairperson and perform the responsibilities of the Chairperson.
  - c. Other officers – Duties shall be specified upon election by the OCJJCC.
3. Term for the Chairperson and shall be concurrent with his/her term as Chief Probation Officer. There is no term limit for the Acting Chairperson.
4. Election for officers other than the Chairperson and Acting Chairperson shall be held annually during the last OCJJCC meeting of each calendar year by majority vote, a quorum being present.

## **ARTICLE VI. Duties of Members**

- A. Members shall attend meetings of the OCJJCC and of committees to which they are appointed. The Chairperson shall regularly review member attendance at OCJJCC and committee meetings.
- B. Members shall notify the Clerk of the Board of any expected absence for a meeting by 5:00 p.m. of the day before a regularly scheduled OCJJCC meeting, indicating good and sufficient reasons for the absence and designating an alternate in accordance with Article IV(A)(2).
- C. In the performance of its responsibilities, the OCJJCC shall not engage in nor employ any unlawfully discriminatory practices in the provision of services or benefits, assignment of accommodations, treatment, employment of personnel or in any other respect on the basis of sex, race, color, ethnicity, national origin, ancestry, religion, age, marital status, medical condition, sexual orientation, physical or mental disability or any other protected group in accordance with the requirements of all applicable County, state, or federal laws.
- D. Members of the OCJJCC shall comply with the County Equal Employment Opportunity and Anti-Harassment Policy and Procedures.
- E. Members of the OCJJCC shall comply with County Code of Ethics.
- F. Members of the OCJJCC shall operate strictly within designated purposes of the OCJJCC.

## **ARTICLE VII. Committees and Subcommittees**

- A. There shall be committees and subcommittees established as the OCJJCC shall deem necessary to accomplish the purposes and functions set forth in Article III.
- B. Standing Committees and Subcommittees:
  1. The OCJJCC shall have the following standing subcommittee:

- a. SB 823 Subcommittee – In accordance with Welfare and Institutions Code Division 2.5, Chapter 1.7, Section 1995, this realignment subcommittee of the Council shall be established to develop a plan describing the facilities, programs, placements, services, supervision and reentry strategies that are needed to provide appropriate rehabilitation and supervision services for the population described in subdivision (b) of Section 1990 of the Welfare and Institutions Code. The subcommittee shall be composed of individuals defined in subdivision (b) of Section 1995 of the Welfare and Institutions Code.

2. For all committee and subcommittee members, nominations shall be made to the Chairperson and approved by the OCJJCC.

C. Ad Hoc Committees:

1. The Chairperson may establish ad hoc committees of less than a quorum of the OCJJCC's membership to accomplish time-limited tasks that support the goals of the OCJJCC.
2. Terms of appointment for ad hoc committees shall be for the period of time required to fulfill the ad hoc committee's purpose.

**ARTICLE VIII. Meetings and Actions**

- A. The OCJJCC shall, at its first meeting of each year, adopt a schedule of regular meetings and transmit that schedule in writing to members, the Board, and the public at large.

1. Unless the OCJJCC adopts a different schedule, regular meetings shall be held on the fourth Thursday of the month of February, April, July, and October at 3:30 p.m. unless an alternate date and time is announced in advance.

- B. All OCJJCC meetings, including those of its committees and subcommittees, shall be open, public and noticed in conformance with the provisions of the Ralph M. Brown Act, California Government Code section 54950 et seq., as amended and held at a location within Orange County, California that satisfies the access requirements of the Americans with Disabilities Act.

1. The regular meeting location shall be at the Orange County Probation Department ~~training facility~~ Multipurpose Rehabilitation Center, Classroom 2, located at 333 Sidwell Way, Orange, California 92868 ~~1001 S. Grand Avenue, Santa Ana, California 92705~~, unless an alternate location is announced in advance.

- C. Special Meetings may be called either by the Chairperson or at the request of a majority of the OCJJCC members. Notice of the special meetings shall:

1. Be delivered to members personally, by mail or electronically, and must be received no later than 24 hours in advance of the meeting.
2. State the business to be considered and whether alternative technological means may be used, such as telephone or video conferencing, as technological recourse availability permits and as permissible by the Ralph M. Brown Act or other applicable law.

D. Quorum Requirements are as follows:

1. Regular Meetings: Quorum shall be no less than 50%+1 of the membership.
2. Standing Committees and Subcommittees: Quorum shall be the members present, but no less than three (3) members.

E. Voting Majority

1. Decisions and acts made by majority vote of the quorum members present at any meeting shall be regarded as acts of the OCJJCC, except as otherwise provided by these bylaws.

2. Members choosing to abstain from voting on specific actions will not affect majority requirements. Abstentions are considered a “non-vote”—neither a vote in the affirmative nor in the negative. However, in order for an action to be passed, a majority of the quorum casting votes must vote in the affirmative.

- a. Example: If, at a standing committee meeting, six (6) voting members of the committee are present to vote, and on a particular motion, three (3) vote in the affirmative, two (2) vote in the negative, and one (1) member abstains, the motion passes.

- F. Voting by Proxy: Members of the OCJJCC may designate an alternate to attend an OCJJCC meeting on their behalf and vote on any action item pursuant to Article IV(A)(2).
- G. Setting the Agenda: The Chairperson shall approve items on the agenda. Anyone wishing to provide input shall request inclusion on the agenda no later than one week prior to the scheduled meeting. Nothing in this section prohibits any member of the OCJJCC from adding an agenda item with seven (7) days' notice to the Chairperson or the Acting Chairperson.
- H. Public Comments: Public comments at meetings are limited to two (2) minutes for each agenda item for individuals and five (5) minutes for each agenda item for representatives of organizations. The Chairperson has the discretion to extend the time based on the complexity of the issue.

#### **ARTICLE IX. Removal and Resignation of Members**

- A. Removal: The Board may, at any time and without cause, remove any OCJJCC member from office prior to the expiration of his/her term of office by majority vote of the Board.
- B. Resignation: Resignation of OCJJCC members shall be effected by a written letter of resignation submitted to the Chairperson of the OCJJCC and to the Board. A member representative may resign at any given time, and the resignation shall become effective the date the notice is received or at a later time specified in the notice.
- C. The Chairperson shall notify the Clerk of the Board in writing of any vacancies within 10 days of learning the existence of any such vacancy.

#### **ARTICLE X. Authority**

- A. Parliamentary Authority: The Chairperson shall preside and manage OCJJCC meetings using parliamentary procedure (the current edition of Robert's Rules of Order) consistent with these bylaws, any special rules of order the OCJJCC may adopt, and any applicable County, state, and federal law.
- B. When unforeseen circumstances demand that action be taken before the next scheduled OCJJCC meeting, the Chairperson or any standing committee or subcommittee is authorized to take action on behalf of the OCJJCC.
  1. OCJJCC members shall be notified either in writing or electronically within 72 hours of any such action.
  2. Such action is subject to review and ratification by the general membership of the OCJJCC at its next meeting.
- C. Standing and Ad Hoc Committees and Subcommittees
  1. Standing or ad hoc committees and subcommittees shall:
    - a. Not have independent authority to commit the OCJJCC to any policy or action without the prior approval of the general membership of the OCJJCC
    - b. Be limited to exercising only those specific functions granted to them by the OCJJCC or as required by law, including but not limited to Welfare and Institutions Code Division 2.5, Chapter 1.7, Section



**ARTICLE XI. Conflict of Interest**

- A. Members of the OCJJCC and any of its committees or subcommittees shall abstain from voting on any issue in which they may be personally interested to avoid a conflict of interest in accordance with County, state, and federal laws and shall refrain from engaging in any behavior that conflicts with the best interest of the County.
- B. Members of the OCJJCC shall not vote nor attempt to influence any other OCJJCC member on a matter under consideration by the OCJJCC or any of its committees or subcommittees:
  - 1. Regarding the provision of services by such member (or by an entity that such member represents; or
  - 2. That would provide direct financial benefit to such member or the immediate family of such member; or
  - 3. Engage in any other activity constituting a conflict of interest under County, state, or federal law.
- C. If a question arises as to whether a conflict exists that may prevent a member from voting, the Chairperson or Acting Chairperson may consult with designated County staff to assist them in making that determination.
- D. In order to avoid a conflict of interest or the appearance of such conflict, all nominees to become members of the OCJJCC shall disclose on forms provided by the County information regarding their private economic interests that may be implicated by their service on the OCJJCC.
- E. OCCJJCC members shall timely file Statements of Economic Interests (Form 700) and other financial disclosures as required by law.
- F. OCCJJCC members shall complete ethics training as required by County policy and Assembly Bill 1234 (Government Code sections 53234 through 53235.2).
- G. Neither OCJJCC nor any of its members shall promote, directly or indirectly, a political party, political candidate, or political activity using the name, emblem, or any other identifier of OCJJCC.
- H. No assets or assistance provided by County to OCJJCC shall be used for sectarian worship, instruction, or proselytization, except as otherwise permitted by law.

**ARTICLE XII. Adoption and Amendment of Bylaws**

- A. Proposals to adopt, amend or repeal these Bylaws shall be submitted in writing and made available to each member of the OCJJCC no less than 30 days prior to consideration by the OCJJCC before a vote can be taken.
- B. Adoption: An affirmative vote of at least 50%+1 of those voting, a quorum being present, shall be required to recommend these Bylaws for Board approval. These Bylaws become effective upon approval by the Board.
- C. Amendments: Any member of the OCJJCC may propose amendments to these Bylaws. An affirmative vote of at least 50%+1 of those voting, a quorum being present, shall be required to recommend Bylaws amendments for Board approval. Any amendments to the Bylaws become effective upon approval by the Board.

**ARTICLE XIII. Severability**

Should any part term, portion or provision of these Bylaws be determined to be in conflict with any law or otherwise unenforceable or ineffectual, the remaining parts, terms, portions or provisions shall be deemed severable and their validity shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the provisions that the members intended to enact in the first instance.

**ARTICLE XIV. Staffing Support**

Staff support from County Executive Office and Clerk of the Board, including all clerk duties, shall be provided to support the OCJJCC in conjunction with the work of the OCJJCC.



APPLICATION FOR COUNTY OF ORANGE  
BOARD, COMMISSION OR COMMITTEE

Item 3

(FOR COUNTY USE ONLY)

Return to:

Clerk of the Board of Supervisors  
400 W. Civic Center Dr., 6th Floor  
Santa Ana, California 92701  
Website: [www.ocgov.com/gov/cob/](http://www.ocgov.com/gov/cob/)

**Instructions:** Please complete each section below. Be sure to enter the title of the Board, Commission or Committee for which you desire consideration. For information or assistance, please contact the Clerk of the Board of Supervisor's Office at (714) 834-2206. Please print in ink or type.

**NAME OF BOARD, COMMISSION, OR COMMITTEE TO WHICH YOU ARE APPLYING FOR MEMBERSHIP  
(SEE LIST AT [HTTP://WWW.OCGOV.COM/GOV/COB/BCC/CONTACT](http://www.ocgov.com/gov/cob/bcc/contact)):**

JJCC

**SUPERVISORIAL DISTRICT IN WHICH YOU RESIDE:** ☒ First ☐ Second ☐ Third ☐ Fourth ☐ Fifth

**APPLICANT NAME AND RESIDENCE ADDRESS:**

Amir

El-Farra

First Name

Middle Name

Last Name

Street Address

City

State

Zip Code

Home Phone Number

Cell Phone Number

Email Address

**CURRENT EMPLOYER:** City of Graden Grove

**OCCUPATION/JOB TITLE:** Police Chief

**BUSINESS ADDRESS:**

**BUSINESS PHONE NUMBER**

**EMPLOYMENT HISTORY:** Please attach a resume to this application and provide any information that would be helpful in evaluating your application.

**ARE YOU A CITIZEN OF THE UNITED STATES:** ☒ YES ☐ NO

**IF NO, NAME OF COUNTRY OF CITIZENSHIP:**

**ARE YOU A REGISTERED VOTER?** ☒ YES ☐ NO

**IF YES, NAME COUNTY YOU ARE REGISTERED IN:** Los Angeles

LIST ALL CURRENT PROFESSIONAL OR COMMUNITY ORGANIZATIONS AND SOCIETIES OF WHICH YOU ARE A MEMBER.

ORGANIZATION/SOCIETY	FROM (MO./YR.)	TO (MO./YR.)
IACP	01-01-23	Current
Ca. Police Chiefs	01-01-23	Current
OC Police Chiefs Assoc	01-01-23	Current

WITHIN THE LAST FIVE YEARS, HAVE YOU BEEN AFFILIATED WITH ANY BUSINESS OR NONPROFIT AGENCY(IES)? ☐ YES ☒ NO

DO YOU OWN REAL OR PERSONAL PROPERTY OR HAVE FINANCIAL HOLDING WHICH MIGHT PRESENT A POTENTIAL CONFLICT OF INTEREST? ☐ YES ☒ NO

HAVE YOU BEEN CONVICTED OF A FELONY OR MISDEMEANOR CRIME SINCE YOUR 18TH BIRTHDAY? YOU ARE NOT REQUIRED TO DISCLOSE ANY OF THE FOLLOWING: ARRESTS OR DETENTIONS THAT DID NOT RESULT IN A CONVICTION; CONVICTIONS THAT HAVE BEEN JUDICIALLY DISMISSED, EXPUNGED OR ORDERED SEALED; INFORMATION CONCERNING REFERRAL TO AND PARTICIPATION IN ANY PRETRIAL OR POSTTRIAL DIVERSION PROGRAM; AND CERTAIN DRUG RELATED CONVICTIONS THAT ARE OLDER THAN TWO YEARS, AS LISTED IN CALIFORNIA LABOR CODE § 432.8 (INCLUDING VIOLATIONS OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 11357(B) AND (C), 11360(C) 11364, 11365 AND 11550 – AS THEY RELATE TO MARIJUANA)?

☐ YES ☒ NO

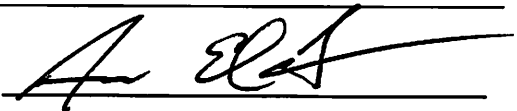
IF YES, PLEASE EXPLAIN AND ATTACH ADDITIONAL SHEETS, IF NECESSARY.

PLEASE BRIEFLY EXPLAIN WHY YOU WISH TO SERVE ON THIS BOARD, COMMITTEE, OR COMMISSION. ATTACH ADDITIONAL SHEETS, IF NECESSARY.

Coordinate/Collaborate with law enforcement community in OC

DATE: 02-04-23

APPLICANTS SIGNATURE:



**CLERK OF THE BOARD OF SUPERVISORS USE ONLY – DO NOT WRITE BELOW THIS LINE**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_  
Deputy Clerk of the Board of Supervisors

Date referred: \_\_\_\_\_

To: ☐ BOS District 1 ☐ BOS District 2 ☐ BOS District 3 ☐ BOS District 4 ☐ BOS District 5  
☐ All BOS ☐ BCC Contact Person Name \_\_\_\_\_

# AMIR EL-FARRA

Garden Grove Police Department

## EXPERIENCE

**JANUARY 1, 2023 – PRESENT**

**CHIEF OF POLICE**

**JANUARY 9, 2021 – DECEMBER 31, 2022**

**DEPUTY CHIEF**

- RE-ASSIGNED TO THE ADMINISTRATIVE SERVICES BUREAU IN JANUARY 2022.

**MARCH 9, 2019 – JANUARY 8, 2021**

**POLICE CAPTAIN**

- ASSIGNED TO THE COMMUNITY POLICING BUREAU.

**AUGUST 27, 2016 – MARCH 8, 2019**

**POLICE LIEUTENANT**

- SERVED AS A WATCH COMMANDER FOR THE COMMUNITY POLICING BUREAU.
- SERVED AS A LIEUTENANT FOR THE SPECIAL SERVICES BUILDING IN JULY 2017.

**JANUARY 4, 2014 – AUGUST 26, 2016**

**POLICE SERGEANT**

**NOVEMBER 23, 2013 – JANUARY 3, 2014**

**POLICE (ACTING) SERGEANT**

**APRIL 19, 2008 – NOVEMBER 22, 2013**

**POLICE OFFICER**

- WORKED A VARIETY OF SHIFTS IN BOTH EAST AND WEST DIVISION PATROL.
- ENTERED THE GANG SUPPRESSION UNIT IN JANUARY 2010.

## **EDUCATION**



**HUMBOLDT STATE UNIVERSITY**

## **AFFILIATIONS**

- Garden Grove Police Officer's Association
- California Police Chief's Association
- Garden Grove Chief's Advisory Council
- International Association of Chiefs of Police
- OC Community Corrections Partnership
- Juvenile Justice Coordinating Council
- OC Chiefs of Police and Sheriff's Association

**Juvenile Justice Crime Prevention Act (JJCPA)  
FY 2023-24 Proposed Budget Allocation**

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24
	Actuals	Approved Adopted Budget 2/24/22	Dept Requested	Proposed Budget Allocation
Estimated Carryover Funds from Prior Year	3,375,000	2,534,657	2,494,632	2,494,632
Anticipated Allocation for FY 2022-23	13,977,063	14,359,351	14,501,299	14,501,299
<b>Total Funds Available</b>	<b>17,352,063</b>	<b>16,894,008</b>	<b>16,995,931</b>	<b>16,995,931</b>
<b>Programs Approved for Funding:</b>				
Substance Use Programming	6,835,129	6,729,439	7,735,431	7,085,749
Juvenile Recovery Court	705,889	694,903	856,842	784,878
Decentralized Intake/Sheriff's Prevention	370,353	448,646	445,635	408,207
Truancy Response <b>NOTE 2</b>	651,079	945,304	987,265	941,358
School Mobile Assessment & Response Team - North & South	2,856,209	3,164,743	3,322,409	3,043,367
Youth Reporting Centers	3,441,576	4,339,177	4,603,995	4,217,315
Active Recidivism Reduction Initiative via Engagement (ARRIVE)	47,086	500,000	442,551	442,551
School Threat Assessment Team Training	-	-	-	-
Administrative Costs (0.5%) <b>NOTE 1</b>	24,721	71,797	72,506	72,506
<b>Total Funding Approved for Programs</b>	<b>14,932,041</b>	<b>16,894,008</b>	<b>18,466,634</b>	<b>16,995,931</b>
<b>Anticipated Balance of Funds Available</b>	<b>2,420,022</b>	<b>0</b>	<b>(1,470,704)</b>	<b>(1)</b>

Totals may not foot due to rounding.

**NOTE 1:** Administrative Costs includes administrative support services provided by CEO Budget and Clerk of the Board. Calculation of 0.5% per Government Codes 30062(c)(1) and 30062(d)(2).

**NOTE 2:** On 4/29/21, the OCJJCC approved \$440,670 allocation for continuance of the truancy response programming and services to the OC Department of Education (OCDE). As a result, on 1/11/22, the BOS approved the Subrecipient Agreement with OCDE for administration of the TRP on an annual basis at the discretion of the OCJJCC (ASR 21-001140).

**NOTE 3:** The projected cost for HCA's in-kind services for SMART program for FY 2022-23 is \$67,973 for a Behavioral Health Clinician II.

Juvenile Justice Crime Prevention Act (JJCPA)  
FY 2023-24 Proposed Budget Allocation

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24
PROGRAMS	Actuals	Approved Adopted Budget 2/24/22	Dept Requested	Proposed Budget Allocation
<b>Substance Use Programming</b>				
Probation	\$ 6,276,483	\$ 6,122,134	\$ 7,103,431	\$ 6,506,829
Health Care Agency	558,646	607,305	632,000	578,920
<b>Total</b>	<b>6,835,129</b>	<b>6,729,439</b>	<b>7,735,431</b>	<b>7,085,749</b>
<b>Juvenile Recovery Court</b>				
Probation	319,586	388,498	462,364	423,531
Health Care Agency	280,197	169,055	236,633	216,759
Public Defender	56,846	47,694	50,000	45,801
District Attorney	49,259	89,656	107,845	98,787
<b>Total</b>	<b>705,889</b>	<b>694,903</b>	<b>856,842</b>	<b>784,878</b>
<b>Decentralized Intake/Sheriff's Prevention</b>				
Probation	6,672	17,496	14,485	13,268
Sheriff	363,681	431,150	431,150	394,939
<b>Total</b>	<b>370,353</b>	<b>448,646</b>	<b>445,635</b>	<b>408,207</b>
<b>Truancy Response</b>				
Probation	3,269			
Public Defender	32,805	166,927	175,000	160,302
District Attorney	339,876	337,707	371,595	340,386
OC Dept of Education <b>NOTE 2</b>	275,129	440,670	440,670	440,670
<b>Total</b>	<b>651,079</b>	<b>945,304</b>	<b>987,265</b>	<b>941,358</b>
<b>School Mobile Assessment &amp; Response Team (North &amp; South)</b>				
Probation	-	26,250	20,484	18,764
Sheriff	2,593,751	2,874,644	3,025,316	2,771,226
District Attorney	262,458	263,849	276,609	253,377
<b>Total</b>	<b>2,856,209</b>	<b>3,164,743</b>	<b>3,322,409</b>	<b>3,043,367</b>
<b>Youth Reporting Centers</b>				
Probation	2,960,509	3,712,264	3,884,082	3,557,866
Health Care Agency	481,067	626,914	719,913	659,449
<b>Total</b>	<b>3,441,576</b>	<b>4,339,177</b>	<b>4,603,995</b>	<b>4,217,315</b>
<b>Active Recidivism Reduction Initiative via Engagement (ARRIVE)</b>				
Probation	47,086	500,000	442,551	442,551
<b>Total</b>	<b>47,086</b>	<b>500,000</b>	<b>442,551</b>	<b>442,551</b>
<b>School Threat Assessment Team Training</b>				
Sheriff	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Administrative Cost (0.5%) NOTE 1</b>	<b>24,721</b>	<b>71,797</b>	<b>72,506</b>	<b>72,506</b>
<b>Program Total</b>	<b>\$ 14,932,041</b>	<b>\$ 16,894,008</b>	<b>\$ 18,466,634</b>	<b>\$ 16,995,931</b>

	FY 2021-22	FY 2022-23	FY 2023-24	16,040,204	FY 2023-24
DEPARTMENT SUMMARY	Actuals	Approved Adopted Budget 2/24/22	Dept Requested	Discounted to exclude Admin Dept Req Cost, ARRIVE, and OCDE TRP	Proposed Budget Allocation
Probation programs	9,566,519	10,266,641	11,484,846	65.59%	10,520,259
Probation ARRIVE	47,086	500,000	442,551		442,551
Probation	9,613,605	10,766,641	11,927,397	65.59%	10,962,810
Sheriff	2,957,432	3,305,793	3,456,466	19.74%	3,166,165
Health Care Agency	1,319,909	1,403,273	1,588,546	9.07%	1,455,127
Public Defender	89,652	214,621	225,000	1.28%	206,103
District Attorney	651,593	691,212	756,049	4.32%	692,550
OC Dept of Education	275,129	440,670	440,670		440,670
Administrative Cost (0.5%)	24,721	71,797	72,506		72,506
<b>Department Total</b>	<b>14,932,041</b>	<b>16,894,008</b>	<b>18,466,634</b>	<b>100.00%</b>	<b>16,995,931</b>

<b>Estimated JJCPA Available Funding</b>	<b>\$ 16,792,672</b>	<b>\$ 17,352,063</b>	<b>\$ 16,995,931</b>	<b>\$ 16,995,931</b>
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<b>Variance Between Dept Total &amp; Available</b>	<b>\$ 1,860,631</b>	<b>\$ 458,055</b>	<b>\$ (1,470,704)</b>	<b>\$ (1)</b>
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Totals may not foot due to rounding.

**NOTE 1:** Administrative Costs includes administrative support services provided by CEO Budget and Clerk of the Board.  
Calculation of 0.5% per GC 30062(c)(1) and 30062(d)(2).

**NOTE 2:** On 4/29/21, the OCJJCC approved \$440,670 allocation for continuance of the truancy response programming and services to the OC Department of Education (OCDE). As a result, on 1/11/22, the BOS approved the Subrecipient Agreement with OCDE for administration of the TRP on an annual basis at the discretion of the OCJJCC (ASR 21-001140).