

## PERIODIC, PERMANENCY PLANNING REVIEW AND STATUS REVIEW REPORTS

- AUTHORITY:** Civil Code Sections 224n, 226, 232, and 233  
 Welfare and Institutions Code Section 366.21  
 California Rules of Court 5.810  
[AB 12/212 California Fostering Connections to Success Act](#)  
 All County Letters 11-69, 11-77 and 11-85 (Probation) – Extension of Foster Care
- RESCINDS:** Procedure Manual Item 2-6-207, dated 12/04/18
- FORMS:**
- |   |               |
|---|---------------|
| Case Plan   | Electronic    |
| Modification Petition-Nonappearance                           | (F057-5120AF) |
| Multiple Report Templates                                     |               |
| Notice of Hearing Juvenile Delinquency Proceeding             | (JV 625)      |
| Termination of Juvenile Court                                 | (JV 365)      |
| Jurisdiction – Nonminor Dependent                             |               |
| Findings and Orders for Child Approaching                     | (JV 680)      |
| Majority – Delinquency  |               |
| Findings and Orders after Hearing to Modify Delinquency       | (JV 682)      |
| Jurisdiction to Transitional Jurisdiction for Child           |               |
| Younger than 18 years of age                                  |               |
| Findings and Orders After Pre-Permanency                      | (JV 672)      |
| Findings and Orders After Permanency                          | (JV 674)      |
| Findings and Orders After Post-Permanency                     | (JV 678)      |
| Findings and Orders After Nonminor                            | (JV 462)      |
| Dependent Status Review                                       |               |
| Findings and Orders After Hearing to Modify                   | (JV 683)      |
| Findings and Orders After Hearing to Consider Termination     | (JV 367)      |
| Of Juvenile Court Jurisdiction Over a Nonminor                |               |
| Hearing for Dismissal-Additional Findings and Orders – Foster | (JV 681)      |
| Care Placement-Delinquency                                    |               |
| Transitional Independent Living Plan (TILP)                   | Electronic    |
- PURPOSE:** To explain the purpose of and provide guidelines for the preparation of Pre-Permanency, Permanency, Post Permanency and nonminor dependent status review reports.

### I. GENERAL INFORMATION

- A. Periodic **Placement Review** Reports serve the purpose of providing a comprehensive written report to the juvenile court to (1) determine whether a continuing need for placement in foster care exists, (2) evaluate the goals for placement and the progress toward meeting these goals and (3) develop a target date for the child's return home or establishment of alternative permanent placement.

- B. An updated case plan is always attached to the report. **Additionally, if the youth is 16 years or older a Transitional Independent Living Plan (TILP) will also be attached.** The case plan is signed by:
1. **Deputy Probation Officer (DPO)**
  2. Parents/Guardians – if not available, document efforts made to obtain signatures
  3. Youth
  4. **Supervising Probation Officer (SPO)**
- C. The initial placement review is normally set by the court at the time of the suitable placement order, **and once any custodial commitment has ended. The date set for the initial placement review will be six months from the date that the placement order was issued and the custodial commitment has ended. This report is the Pre Permanency Placement Review.**
- If the Court does not set a **Pre Permanency Placement Review** Hearing date, a Modification Petition is completed by the Placement DPO assigned to the case, setting a date six months from the date the placement order was issued, **and the custodial commitment has ended.**
- D. The format for these reports is structured to address those issues as required by law and should be written to reflect the unique circumstances of each individual case.
- E. These reports, along with case plans, must be submitted to the court no later than 10 days (366.21(c) WIC) prior to the hearing.
- F. The assigned DPO is responsible for sending **JV Form 625 – Notice of Hearing Juvenile Delinquency Proceeding** to the youth, the parents and caregivers no less than 14 days and no more than 30 days from the hearing date. **JV Form 625, will be file stamped by the Court Clerk’s office and mailed or hand delivered to the aforementioned parties.**

## II. PROCEDURE

- A. The assigned DPO prepares the case plan in collaboration with the youth and parent/caregiver and obtains the necessary signatures within 30 days of placement being made. Prior to each placement review hearing, the DPO will prepare a new **(updated)** case plan in collaboration with the youth and parent/caregiver, which will be attached to the report. Case plans are maintained in the youth's placement file. **Placement review hearings will be calendared at least every six months. Placement review hearings can be held before the six month date, but are not to exceed six months.**
- B. The DPO prepares the report according to the following format:
1. Title
    - a. The report title should indicate the type of placement review:

- (1) **Pre Permanency Placement Review** – The first review after placement is ordered.
  - (2) **Permanency Placement Review** – The second and possibly the third review after placement is ordered. At the time of the second hearing, if permanency is still being considered, the DPO can request and the Court can calendar the next 6-month hearing for another Permanency Review Hearing. Permanency can only be a goal for a total of 18 months (or a total of three hearings).
  - (3) **Post Permanency Placement Review** – This report will be the 18 or 24 month hearing and every hearing thereafter, until the youth becomes a **Nonminor** Dependent, is no longer in foster care, or if the court orders continued reunification services.
  - (4) **Nonminor Dependent Placement Review** – Once the youth has transitioned to a **Nonminor** Dependent.
- b. Other information in the title heading of the report is the youth's name, ML number or NL Number for 450 WIC **Nonminor** Dependents, **case number that the youth was given a placement order**, date of birth, status of the youth (AWOL/in custody) date of hearing, date of placement order, and name of bench officer (Judge/Commissioner/Referee).

## 2. **Court Status**

- a. **A brief description of the charges that brought the youth before the court.**
- b. **The date and circumstances surrounding when the youth received a suitable placement order.**
- c. **When the case was last before the court, and the type of hearing that will be heard on that date.**

## 3. Evaluation of Current Placement Needs

- a. Identify the name of the facility in which the youth is placed, and briefly describe the program offered.
- b. State the goals that are to be addressed while the youth is in placement.
- c. Describe what progress the youth has made in achieving those goals.
- d. In the event the youth has failed to make progress, describe how **they have** failed and document efforts made by probation and placement facility to seek compliance.

- e. Address specifically the youth's progress in school, both behaviorally and academically. Also address progress in therapy.
- f. If the youth requires continued out-of-home placement, state why this is necessary.
- g. If reunification with the family is anticipated, discuss progress made towards permanency and give the approximate reunification date.
- h. If family reunification is not an option, document reasoning and provide justification why family reunification is not an option.
- i. **Address any child and family team (CFT) meetings conducted during the time covered in the report, what the goals were and the progress of those goals.**
- j. **Address when the youth was provided with Foster Care Rights, Reproductive Health Rights, and Post Secondary Education Rights.**
- k. Within the Case Plan Section of the report, make sure to indicate whether emancipation or independent living is going to be the long-term goal.
- l. Once the youth reached the age of 17 ½, the assigned DPO is to include information regarding Extended Foster Care (EFC) services available to the youth once **they** reach the age of majority and to state whether the youth intends to continue to receive services past the age of 18. A case plan and Transitional Independent Living Plan (TILP) is needed along with JV680 – Findings and Orders for Child approaching Majority – Delinquency. Rules of the Court 5.707 states what information and findings are needed in the Periodic Review following the youth turning 17 ½. At the first Periodic Review Hearing following the youth's 18<sup>th</sup> birthday, JV683 – Findings and Orders After Hearing to Modify Delinquency Jurisdiction to Transition Jurisdiction for Ward Older Than 18 Years of Age is submitted along with the case plan and TILP.
- m. If the assigned DPO feels that delinquency jurisdiction is no longer necessary since the youth has met all rehabilitative goals, **and the youth is not yet 18 years of age**, but the youth still wants to receive Extended Foster Care services, JV 682 – Findings and Orders after Hearing to Modify Delinquency Jurisdiction to Transitional Jurisdiction for a Child younger than 18 years of age will need to be completed and the recommendation will be for the youth to be transitioned into WIC 450 Transitional Jurisdiction. This gives the youth the ability to receive services without terms and conditions of probation.
- n. Once the youth has been transitioned to WIC 450 Transitional Jurisdiction, **or remains on delinquency status but has reached the age of 18, a Nonminor Dependent Placement** Review Hearing will be calendared every six months where a **Nonminor**

**Dependent Placement** Review report, case plan and Transitional Independent Living Plan (TILP) will be ordered. Rules of the Court 5.903 explains what is needed in an **NMD** report along with all findings that are required. Status Review reports are to be accompanied by JV462 – Findings and Orders After **Nonminor** Dependent Status Review Hearing.

4. Recommendation

- a. If appropriate, a recommendation for wardship to terminate can be made at the Placement Review Hearing.
- b. If continuation of wardship is appropriate, the recommendation will be that the Suitable Placement Order remain in full force and effect, and to calendar the appropriate placement review in six months, i.e., Permanency Placement Review, **Post Permanency Placement Review or Nonminor Dependent Status** Review.
- c. Appropriate findings as outlined on the Recommended Title IV-E Findings to Ensure Federal Foster Care Reimbursement reference sheet are to be used on each Pre-permanency, Permanency, and Post-permanency report. **These findings are updated annually and it is essential the DPOs and courts work off of the updated findings for funding eligibility. Additionally, appropriate findings are made if a youth is AWOL at the time of the report or in custody at the time of the report. These findings differ from the regular findings that are made on the periodic placement review reports. In addition to the appropriate findings, each report will be accompanied by the appropriate JV form.**
- d. Once a youth has transitioned to WIC 450 Transitional Jurisdiction, a recommendation can be made to terminate Transitional Jurisdiction prior to the **Nonminor** Dependent's 21<sup>st</sup> birthday. Rules of Court 5.555 explains what is needed in a **Nonminor Dependent** Review report where the recommendation is going to be to terminate Juvenile Court jurisdiction over the **Nonminor** Dependent. JV 365 – Termination of Juvenile Court jurisdiction – **Nonminor** Dependent and JV367 – Findings and Orders after Hearing to Consider Termination of Juvenile Court Jurisdiction Over a **Nonminor** will need to be submitted to the court along with the **Nonminor Dependent Review report, case plan and 90-day Transition Plan.**
- e. **If a youth successfully reunifies with a parent during a placement episode, prior to the youth's 18<sup>th</sup> birthday, the report will indicate the reunification, the services set in place and a request for terminating the foster care order will be made. The appropriate recommendations will be requested and JV-681 will be attached to the report.**

**REFERENCES:**

Procedures:	2-6-104	Nonappearance Modification of Existing Court Orders
Policies:	A-1	Policy, Procedure, and the Law
	F-2	Recommendations to the Court for Dispositions / Sentencing Out-of-Home Placement or Commitment for Minors
	F-4	Visits with Minors – Juvenile Institutions Placements
Rules of Court:	5.707	<a href="#"><u>Review Hearing Requirements for Child Approaching Majority</u></a>
	5.903	<a href="#"><u>Status Review Hearing for Nonminor Dependent</u></a>
	5.555	<a href="#"><u>Hearing to Consider Termination of Juvenile Court Jurisdiction over a Dependent or Ward age 18 or in a Foster Care Placement or over a Nonminor Dependent</u></a>

S. Mathieson

**APPROVED BY:**