units.

DAILY SCHEDULE – SUNDAY (JUVENILE HALL)

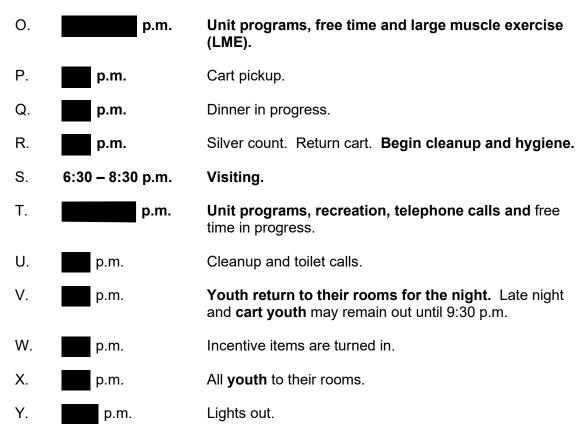
AUTHORITY:	Administrative Directive California Code of Regulations, Title 15, Article 6	
RESCINDS:	Procedure Manual Item 3-2-009, dated 12/27/12	
FORMS:	None	
PURPOSE:	To standardize the schedule of daily activities in Juvenile Hall	

I. GENERAL INFORMATION

A. The California Administrative Code requires that policies, procedures and communications systems be established to ensure efficient operation of Juvenile Hall in accordance with legal requirements.

II. PROCEDURE

Α.	a.m.	Awaken group. Cart pickup. Breakfast preparation begins.		
В.	a.m.	Units provide Control with their church count.		
C.	a.m.	Breakfast in progress.		
D.	a.m.	Silver count. Cart returned. Begin cleanup, hygiene and showers.		
E.	a.m.	Protestant (non-XSR) services.		
F.	a.m.	Catholic (non-XSR) services.		
G.	a.m.	Unit programs, recreation and free time in progress.		
		Complete showers.		
Н.	a.m.	Complete snowers. Cart pickup. Lunch preparation begins.		
H. I.	a.m. a.m.			
		Cart pickup. Lunch preparation begins.		
I.	a.m.	Cart pickup. Lunch preparation begins. Pick up youth from second church service.		
I. J.	a.m.	Cart pickup. Lunch preparation begins. Pick up youth from second church service. Lunch in progress.		
I. J. K.	a.m. a.m. p.m.	Cart pickup. Lunch preparation begins. Pick up youth from second church service. Lunch in progress. Silver count. Return cart. Begin cleanup and hygiene.		



- III. STAFF RESPONSIBILITIES RELATIVE TO RELIGIOUS SERVICES
 - A. Prior to the start of religious services, staff should structure the group on behavioral expectations.
 - B. Sufficient staff must remain in the units to supervise **youth** not attending **religious** services.
 - C. Staff are responsible for supervision during **religious** services. Staff are to remain alert and aware of potential problems **with and** conflicts between **youth** at all times during the services.
 - D. **Youth** not participating in religious services should be engaged in activities in the unit.

REFERENCES:

Procedures:	3-2-007 3-2-008 3-2-010 3-2-021	Daily Schedule – Weekdays (Juvenile Hall) Daily Schedule – Saturday (Juvenile Hall) Daily Schedule - Holiday (Juvenile Hall) Sports Activities and Supervision
Policy:	A-1	Policy, Procedure and the Law

3-2-009 P. 3

APPROVED BY: